EST. 2022

PERFORMERS

THEATRE COMPANY

WEST SIDE STORY

Production Code of Conduct

It is expected that you read this alongside the Production and Rehearsal Policy.

INTRODUCTION

Performers Theatre Company will be performing West Side Story with the show dates confirmed as:

Thursday 28th October 2027 (7:30pm)
Friday 29th October 2027 (7:30pm)
Saturday 30th October 2027 (2:30pm & 7:30pm)
Sunday 31st October 2027 (11am & 4pm)

REHEARSALS

A rehearsal schedule is available on the website prior to Open Auditions. This is subject to change.
Rehearsals will commence **from Thursday 10th June 2027.**
Rehearsals will take place once a week at Park Community School on a **Thursday evening between 7pm and 10pm**. Times may vary throughout the rehearsal process.
Rehearsals will become more frequent as the show dates draw closer.
There will be a **week long rehearsal block from Monday 9th August to Friday 13th August 2027**. These rehearsals will take place from 5-10pm. All cast will be required for these dates. **You will not be considered if you are unable to make these dates.**
Show week will **commence from Monday 25th October** with rehearsals taking place every day (times will vary). A **tech rehearsal will take place on Tuesday 26th October** and a **dress rehearsal on Wednesday 27th October.** All cast will be required for show week.

FEES

There are no fees to audition.
Rehearsals will cost **£10 per session**. Half day rehearsals (9th - 13th August, 24th, 26th & 27th October) cost **£20 per session** and full day rehearsals (25th October) cost **£35 per session**.

There are three options to pay for rehearsal fees:
1. Pay fees upfront (£345) or;
2. Spread cost equally over 5 months (£69 per month – starting June)
3. Pay for rehearsals monthly (cost will vary depending on the number of rehearsals (i.e. June has 3 rehearsals so this would equate to £30)

A refundable deposit of £25 is required for all cast members issued with a script. The deposit will be refunded upon return of the script to the licensing company. Deposits will not be refunded for scripts deemed damaged by the licensing company (i.e. water damaged, ripped etc.)

WHAT HAPPENS IF A CAST MEMBER DECIDES THEY NO LONGER WANT TO PARTICIPATE?

We understand that circumstances can change. However, commitment to the rehearsal process is essential to ensure fairness to the cast and the success of the production.

As a result – the following rules will apply:

- If a cast member **drops out before the 1st July 2027**, there will be a **£25 charge**.
- If a cast member **drops out between 1st July and 14th August 2027**, there will be a **£50 charge**.
- If a cast member **drops out after 14th August 2027**, they will incur a **£100 charge**.

All cast members who decide they no longer want to participate will be expected to return all scripts and rehearsal material.

Cast members who drop out after 14th August will also lose the privilege of auditioning for any future productions with us (unless the reason is an exceptional circumstance approved by the Principal). We will have to recast their role and this places immense pressure on the production team and cast. This helps ensure fairness to current and future casts and production teams.

There will no refunds for any payments already made for rehearsals.

EXPECTATIONS

Cast members are expected to attend every rehearsal. The rehearsal process is vital in producing a successful production - if a cast member is missing rehearsals, this impacts on not only their role but the rest of the cast.

In line with our main Code of Conduct, cast members must always show respect, to the rest of the cast and creative team. The rehearsal room and theatre are safe spaces for all to take positive risks and be themselves without the fear of being laughed at or alienated. This principle is essential to artistic growth and exploration. All cast are expected to respect these ideas and are encouraged to be themselves and try new things. If a cast member is not conducting themselves appropriately, they will be removed from the production.

Performers Theatre Company is a mobile phone free environment during all rehearsals. Mobile phones should not be brought (unless for medical reasons). If brought, they must be handed in on arrival and will be returned at the end of the session.

Those enrolled at Performers must wear their uniform to every rehearsal. Those not enrolled must wear navy blue/black clothing.

Cast members are encouraged to support productions by promoting ticket sales.

Rehearsal material and other important documents/information will regularly be uploaded to the production's 'Member's Area' on our website. You will be able to sign up at any time and a password will be sent to you in our Welcome Letter if successful at audition.

Scripts have to be returned following the production – only pencil can be used to make notes, and these markings must be removed when returning to Performers Theatre Company. If a script is returned defaced or in an unsuitable condition, the £25 deposit will not be refunded.

PHOTOGRAPHY

Photography and video may be taken during productions for promotional and archival purposes. Consent will be obtained in line with our Photographs and Images Policy.