

Code of Conduct

Updated as of: **27th October 2024**

PERFORMERS THEATRE COMPANY



STUDENTS

Respect

Respect during classes is always expected. Respect each other and the adults that are there to ensure classes run correctly and safely. Ensure you listen, are courteous, kind, and helpful to all around you. There is a zero tolerance of bullying and unkind behaviour will be dealt with at the highest severity.

Remember: this is not a state school. If you are not behaving appropriately, you will be given a formal written warning by the Principal in the first instance and in the second instance unenrolment.

Punctuality

You must arrive to classes on time. If you know you are going to be running late, please ensure your parent/carer informs the school. Arriving late impacts on the class, teacher, and students.

Electronics

Mobile phones, laptops or devices that may distract you should not be used. If any electronic is brought in, it must be placed in a coat/bag and not used throughout the duration of the class, unless permission has been given by a member of staff. If seen, the electronic will be confiscated until the end of the lesson and your parent/carer informed.

Uniform

Performers uniform should be worn to all classes, workshops, rehearsals, and performances. This helps people in whatever surroundings we are in identify you. They should be worn with pride. If you wear your uniform when you are not attending Performers, your behaviour should remain exemplary. Our school's logo will be visible and your behaviour will be a reflection of the school.

Social Media and Group Chats

You must use social media and any group chats sensibly and respectfully. What you say via an instant messaging service cannot be undone (even if you choose to delete it later). Please remember that the words you use can massively impact on another person's mental health and wellbeing. Think before you post or send. Instant messaging is informal and can be misinterpreted. If you unsure about sending something to a friend, wait until you see them in person.

You must not add/follow any staff personal accounts.

Student signature

PARENTS/CARERS

Classes

Core classes are held every Saturday during school term time, normally between 9:00am and 1:30pm in Havant as well as every Friday during school term time, between 4:45 and 5:45pm in Waterlooville. Please ensure your child arrives on time and with the correct uniform. If you are running late, please let us know.

Production rehearsal dates vary. Closer to any production there could be extended and/or additional rehearsals. There may also be some Sunday rehearsals that are usually in the afternoon/early evening at times to fit in with cast availability. Details are always communicated to the cast or are available on the website with plenty of notice. Prompt time keeping for rehearsals is required to maximise the available time.

If your child is unable to attend a class/rehearsal, Performers must be informed as soon as possible. It is vital this is done for the safeguarding of your child. Full payment will always be expected regardless of any absence reason.

Fees

All classes are paid for in advance, on a monthly basis through the ClassManager platform. This can be as a monthly subscription, standing order, direct debit, bank transfer or card/cash in person. You can choose which works best for you.

Masterclasses and summer schools can be booked and paid for through ClassManager too using a multitude of payment options. Additional payments (i.e. rehearsal fees/trips/show tickets etc.) can be added to your monthly class invoice should you wish.

The deadline must be met otherwise a £5 late fee will automatically be added to your invoice.

Feedback/Complaints

As a school, we are always learning and wanting to grow. Our staff do everything in the best interests of the children but at times, things do not always go to plan or as expected. We appreciate positive and constructive feedback from our parents/carers and our students. If you have any feedback, you can always speak to us in person or via email/phone.

If you have a concern or complaint, this must be done in person wherever possible. Under no circumstances, should concerns be raised in front of the children. Failure to have professional conversations with our staff will result in you being asked to leave the premises.

Production Tickets

If your child is a cast member in one of our productions (small or full scale), they are expected to sell at least five tickets.

Parent/carer signature